

CURRENT VACANCIES as of
August 2012
For COMMISSIONER-APPOINTED
BOARDS, COMMITTEES & COMMISSIONS

The Charles County Commissioners are seeking County residents to fill vacancies on the following Boards, Committees & Commissions:

- Adult Public Guardianship Review Board
- Agricultural Land Preservation Advisory Board
- Area Council on Aging
- Commission for Women
- Disadvantaged Business Loan Review Committee
- Ethics
- Heritage Commission
- Historic Preservation Commission
- Housing Authority Board of Charles County
- Library Board of Trustees
- Monument Commission
- Nuisance Abatement Board
- Planning Commission
- Wicomico Scenic River Commission

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Commissioner Specialist at 301-645-0691 or e-mail desotoc@charlescounty.org. *A separate application must be submitted for each membership to which you wish to apply.*

POSITIONS REMAIN OPEN UNTIL FILLED

There are 2 vacancies on the 11-member **Adult Public Guardianship Review Board**. One opening is for a person working in the field of disabilities and one is for a physician member. The Board provides impartial oversight of the care and services provided for the individuals under public guardianship, reviews the current status of health and welfare of these persons, and makes recommendations as to whether guardianship should be continued as established, modified, or terminated. The Board meets twice a year and as needed for emergency situations. Members serve 4 year terms.

There is 1 vacancy for the **Agricultural Land Preservation Advisory Board** as an Ex-Officio member. The Board advises the county governing body with respect to the establishment of agricultural districts and the approval of purchases of easements by the foundation with the county. The Board assists the county governing body in reviewing the status of agricultural districts and land under easement. The Board also advises the foundation concerning county priorities for agricultural preservation. The Board meets as needed. Members serve 4 year terms.

There are 4 vacancies on the 16-member **Area Council on Aging** for citizen members (2 from the senior community over the age of 60); Members serve 4-year terms. The Council promotes the welfare and betterment of senior citizens of Charles County by working actively and cooperatively within the community; develops awareness and understanding of problems and concerns; and develops community support for programs designed to benefit and support the senior citizen population. The Council meets monthly on the second Thursday at the Richard Clark Center at 9:30 am.

There are 2 vacancies on the 19 member **Commission for Women** for a citizen. The Commission serves as a referral agency for women needing assistance; support and encourage volunteer programs of benefit to women; Publicize activities and services of interest to women; encourage educational and job training opportunities for women; Promote public forums on women's needs and problems; publicize newly passed legislation that affects women; promote continuing equal opportunity in education, employment, sports, and health care; focus on current family issues; and operate at all times and in all matters as a non-political, non-partisan commission. Members serve 4-year terms.

There are 2 vacancies on the **Disadvantaged Business Loan Review Committee**. This Committee serves as an advisory review body for the purpose of reviewing and approving loans to eligible businesses under the procedures of the Disadvantaged Loan Fund. The Committee meets only when applications are received on an as needed basis.

There is 1 vacancy on the **Ethics Commission**. This vacancy is for a citizen member beginning 12/01/2012. The responsibilities of this Board are to devise, receive and maintain all forms generated by the Charles County Code, Chapter 170, Code of Ethics; to provide published advisory opinions to persons subject to the aforementioned code as to the applicability of the provisions; to investigate, process and make determinations as to complaints filed alleging violation of the aforementioned code; and to conduct a public information program regarding the purpose and application of the aforementioned code. The Board meets at least quarterly and currently on a monthly basis at 7:00 pm in the County Government Building. Members serve four-year terms.

There are 3 vacancies on the **Heritage Commission** for citizen members. The task of the Heritage Commission is to manage, procure, preserve and disseminate materials relating to the local history of Charles County. Members serve 4-year terms.

There is 1 vacancy on the **Historic Preservation Commission**. The Commission will recommend properties for local historic landmark designation, review exterior changes to locally designated landmarks, and support documentation of historic resources throughout Charles County. Applicant must possess interest or training in history, architectural history, archeology, historic preservation, landscape design, or related field. The Board meets quarterly. Members will serve 3-year terms. The Commission meets in the evenings.

There is 1 vacancy on the seven-member **Housing Authority Board of Charles County**. The Board supports activities which promote the availability of safe, sanitary, and decent housing for persons of low and moderate income in Charles County. The Board meets at 4:30 pm on the fourth Thursday of each month. Members serve 5-year terms.

There is 1 vacancy on the **Library Board of Trustees**. This vacancy is for a citizen member beginning 12/31/2012. The task of the Board is to deal with all aspects of the library, including services, staff, rules and regulations and other functions for the proper delivery of library services. The Board meets monthly except July, August and December on the third Thursday of each month at 9:15 a.m. Members serve four year terms.

There is 1 vacancy on the 7 member **Monument Commission**. The vacancy is for a member with a background in history. This Commission will recommend locations for monuments; prepare guidelines, criteria and a plan for implementation of monument projects. The Commission will meet as necessary. Members will serve 4-year terms.

There is one vacancy on the seven-member **Nuisance Abatement Board** for an unexpired term ending on 6/30/2014. This Board conducts hearings pertaining to citizen complaints regarding unsightly accumulation of paper, junk, vehicle parts, trash, garbage, leaves, etc. and if grass, weeds, uncultivated vegetable growth, briars, bush and plants are more than 1 foot high on private property.

There are 3 vacancies on the 7-member **Planning Commission** for a 4-year term beginning 12/31/2012. The members are "citizen planners" as they are chosen from all walks of life. As such, formal planning experience or training is not required. The Planning Commission is involved in the drafting and implementation of the Comprehensive Plan, makes recommendations on re-zoning requests and is the approval authority for subdivision of property in the County. The Board members receive a stipend. Meetings are held twice monthly on Monday evenings at 6:30 pm.

There is 1 vacancy on the 7 member **Wicomico Scenic River Commission** for a property owner in a soil conservation district through which the scenic or wild river flows. The Commission represents the interests of the Wicomico Scenic River and its watershed in Charles and St. Mary's Counties in an advisory capacity for review of proposals and information and act as a watchdog for the watershed. Members serve 4-year terms. Meetings are held on the 4th Monday of the month at 7:30pm at Charlotte Hall Veterans Home.